



Chapter:

Order Date:  Due Date:

Phone Number:  Email Address:

### Shipping Address

Name:

Address:

City:  State:  ZIP:

### Billing Address (leave blank if same as Shipping Address)

Name:

Address:

City:  State:  ZIP:

### Billing Information

Credit / Debit Card       Check #        Cash \$

Credit Card Type:

Name on Card:

Card Number:  Expiration:  CVV:



# Order Form

Please feel free to print multiple copies of this form if your order cannot be accommodated here.

Chapter:  Contact:

Shipping Address:

Email:  Phone:



Item / Style	Metal	Quantity	Individual Price	Item Subtotal	
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	Item 1 Total \$ <input type="text"/>
Engraving - Front <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>	Engraving Total \$ <input type="text"/>	
Engraving - Back <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>		
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	Item 2 Total \$ <input type="text"/>
Engraving - Front <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>	Engraving Total \$ <input type="text"/>	
Engraving - Back <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>		
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	Item 3 Total \$ <input type="text"/>
Engraving - Front <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>	Engraving Total \$ <input type="text"/>	
Engraving - Back <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>		
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	Item 4 Total \$ <input type="text"/>
Engraving - Front <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>	Engraving Total \$ <input type="text"/>	
Engraving - Back <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>		
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	Item 5 Total \$ <input type="text"/>
Engraving - Front <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>	Engraving Total \$ <input type="text"/>	
Engraving - Back <input type="text"/>	Quantity <input type="text"/>	Each \$ <input type="text"/>	Total \$ <input type="text"/>		

### Payment

Please email this order to [order@gramercygifts.com](mailto:order@gramercygifts.com) making sure to include a contact phone number. Gramercy Gifts will process your order and call you with confirmation and for credit card payment details. After this call you may mail a check if you prefer, and we will email you a detailed receipt and process the order once payment has been made.

### Discount

If an individual Chapter orders fifty (50) or more Charms, Lockets, Bracelets or Necklaces in any combination of style or metals at one time they will receive a 20% discount on the complete order.

Subtotal	\$ <input type="text"/>
Tax (8.00% in CA)	\$ <input type="text"/>
Shipping	\$ <input type="text"/>
<b>Grand Total</b>	<b>\$ <input type="text"/></b>